



## ATTENTION QUALIFIED CONTRACTORS – BID OPPORTUNITY

The National Council on Alcoholism & Drug Dependence – Greater Detroit Area (NCADD) is seeking qualified contractors to perform Accessibility renovations at **16647 Wyoming Ave, Detroit, MI 48221**.

1. Work includes improvements to ADA compliance:
  - A. Renovation of Two Bathrooms
  - B. Replacement of Front Door and Bring Foyer into Compliance
  - C. Demolition of an Overhang
  - D. Construction of Concrete Sidewalks
2. Contractors desiring to bid shall demonstrate the following qualifications:
  - A. At least 5 years' experience in their relative trade completing similar size/complexity projects
    - Experience with City of Detroit projects, preferred
  - B. Licensed as required by state and/or local law
3. Bidding Information and Timeline:
  - A. Bid packets will be available on **Tuesday, 1/28/2025**, at: [www.ncadd-detroit.org](http://www.ncadd-detroit.org) .
  - B. A **mandatory pre-bid meeting** and examination of the premises will take place at the project site, 16647 Wyoming Ave, Detroit on **Monday, 2/3/2025 at 2:00pm**.
  - C. Bring questions to the pre-bid meeting. After the meeting, email additional written questions to [tim.flintoff@4545architecture.com](mailto:tim.flintoff@4545architecture.com) regarding specifics in the bid packet no later than **2/7/2025 at 5:00pm**. All questions and answers will be posted at [www.ncadd-detroit.org](http://www.ncadd-detroit.org) by **2/12/2025**.
  - D. There are 3 steps on [www.ncadd-detroit.org](http://www.ncadd-detroit.org) to complete a bid:
    - Complete the required bidder contact information on the “Bid Information” page.
    - Download and review the architectural drawings/narrative information and ARPA Guidelines.
    - Upload your bid documents with clear pricing.
  - E. All bids must be submitted by trade and line item.
  - F. Please include if able to work on a pay-when-paid basis, preferred.
  - G. Do not provide superfluous materials in your bid, e.g. brochures. Economy of preparation is desired.
  - H. Sealed bids will be accepted until **1:00pm, on Thursday 2/20/2025**, at [www.ncadd-detroit.org](http://www.ncadd-detroit.org).
    - No bids will be accepted after this time.
  - I. All bids will be publicly opened at **1:30pm at 2400 E. McNichols Rd. Detroit on Thursday, 2/20/2025**. All interested parties are invited to attend. NCADD will award a contract to the lowest, most responsive and responsible bidder. However, NCADD reserves the right to waive any irregularity in any bid or to reject any or all bids should it be deemed for its best interest.
4. Bidders are required to furnish a bid guarantee equal to (5%) of their bid. The Bid guarantee shall be in the form of either a bid bond or a certified check, made out to NCADD. The successful bidder is also required to furnish payment (Labor and Materials) and performance bonds in the amount covering the faithful performance of the contract and the payment of all obligations arising thereunder, in the amount of 100% of their contracts, executed by a surety, which is licensed to do business in Michigan.
5. Insurance: The selected bidder must name and show evidence of NCADD and The City of Detroit as Additional Insured in General Liability and Auto Liability insurance coverage. Documentation of workman's compensation insurance is also required.
6. Contracts will be executed under the Public Facility Rehabilitation Agreement administered by the City of Detroit Housing and Revitalization Department. The successful contractor(s) will be required to comply with all applicable federal laws including equal employment opportunity and will have to be cleared and approved by the City of Detroit.